

NSA Executive Board Meeting Minutes

DATE: Monday, April 4th, 2016 (6:30-8:30pm)

LOCATION: La Brisa Restaurant, 501 N. Wesley Drive, League City, TX 77573 (281) 554-4000

Meeting called to order by President Brenda Donaloio

ATTENDANCE

Members of the Executive Board

- Present:
 - President - Brenda Donaloio
 - Vice President - Stephen Baker
 - Second Vice President - Jay Ybarra
 - Secretary - Andy Wilson
 - Treasurer - Cathy Manzer

Committee Chairs

- Present:
 - NSA National Show - Ada Martin, Immediate Past President
 - Website - Fontaine Jacobs

EXECUTIVE BOARD MEMBER REPORTS

President: Brenda Donaloio

- Membership Surveys
 - Reviewed limited number of surveys received, general discussion.
 - Distribute at the next meeting and encourage members to complete.
 - Remind members the survey is available on our *website*.
- Attendance Report
 - General discussion to encourage additional members.

Vice President: Stephen Baker

- Announced demonstrations for future meetings, see *website*.

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EXECUTIVE BOARD MEMBER REPORTS (Continued from Page One)

Second Vice President: Jay Ybarra

- NSA Lone Star Art Guild Qualifier Show
 - Entry form revisions to include late submission fee, see form *website*.
 - Entry form posted on *website* with hard copy distributed at next meeting. In addition SVP- J Ybarra will attend next meeting for member Q&A.
 - Juror Selection process at future shows, governing document posted on *website*.
 - Show process and general procedures document, posted on *website*.
 - Juror Agreement/Contract, posted on *website*.
 - Secure Juror Agreement/Contract for LSAGQ 2016 show.
 - Volunteer assignments made to fill slots needed as designated on show procedures guidelines as posted on *website*.
 - Publicity, Stephen Baker shared strategy to encourage public attendance.
 - Refreshment committee assignment.
 - Who is the Lone Star Art Guild <http://lsagtx.weebly.com/>

Secretary: Andy Wilson

- Suggested Executive Board Meetings be announce in advance of General Meetings to encourage participation and comply with NSA Constitution posted on *website*.
- Reminder Executive Board Meetings open to general members.
- Guidelines to capture photographs at LSAGQ.
- Practical historical presentation on LSAGQ practice and procedures.

Treasurer: Cathy Manzer

- Presented 2016 Financial Report Year to Date available on request followed by general discussion by line item.
- LSAG Database Management, general discussion of deadlines, LSAG Coordination and payments and workflow analysis resolved. Details available on request.
- Positive report on banking relationship status, general discussion.

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COMMITTEE CHAIR REPORTS

National Show: Ada Martin, Immediate Past President

- General discussion of location, dates, times and juror selection. Proposal Galveston TX, First weekend in October, Fri, Sat, Sun various venues being discussed. Details will be posted on *website* when finalized.

Website: Fontaine Jacobs

- Request that member submissions must be submitted in text format with clear instructions.
- Volunteered to assist Treasurer with LSAG Membership Database Management.
- Relayed Member Feedback that NSA Signature Member Dues be made on a timely basis to maintain NSA Signature Member designation.
- Reminder that the latest information is available at our website:
NSArtists.org

ADJOURNED